



# PRESBYTERIAN & REFORMED COMMISSION ON CHAPLAINS

## REPORT OF PERSONAL INTERVIEW

For Military & Civilian Chaplain Applicants

[NOTE: The PRCC Staff will arrange and conduct this interview]

**TO THE APPLICANT:** Please complete Parts I and II as appropriate **BEFORE** the interview and return this form along with your other required documents to [chaplainministries@pcanet.org](mailto:chaplainministries@pcanet.org) as instructed below.

**TO THE INTERVIEWER:** Thank you for conducting this interview. Your candid observations are essential to identify the best potential Chaplains. Please fill out Part III and sign and return the completed form directly to [chaplainministries@pcanet.org](mailto:chaplainministries@pcanet.org) as instructed below.

Return all Application Documents using one of two methods:

1. Digitally Fill PDF and email to [chaplainministries@pcanet.org](mailto:chaplainministries@pcanet.org).
2. Fill PDF, Print, Scan and email. to [chaplainministries@pcanet.org](mailto:chaplainministries@pcanet.org).  
(Encrypt before sending if you prefer additional security.)
3. If you have questions, please call 678-825-1251 or email [chaplainministries@pcanet.org](mailto:chaplainministries@pcanet.org).
4. Please do not send any paper application documents to the PRCC.

### PART I. ALL APPLICANTS - PERSONAL INFORMATION

Name: \_\_\_\_\_ Spouse: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (Cell): \_\_\_\_\_ (Work): \_\_\_\_\_ (Home): \_\_\_\_\_

SSN (last 4 digits only): \_\_\_\_\_ Birth date: \_\_\_\_\_ Birthplace: \_\_\_\_\_

Married  Widowed  Divorced  Separated  Single

Children's Names and Birth years:

Type of Chaplaincy you are applying for:

- |  |  |
|--|--|
| <input type="checkbox"/> U.S. Air Force                | <input type="checkbox"/> U.S. Navy                                   |
| <input type="checkbox"/> U.S. Air Force Reserve        | <input type="checkbox"/> U.S. Navy Reserve                           |
| <input type="checkbox"/> U.S. Air National Guard       | <input type="checkbox"/> U.S. Coast Guard Auxiliary                  |
| <input type="checkbox"/> U.S. Army                     | <input type="checkbox"/> U.S. Air Force Auxiliary – Civil Air Patrol |
| <input type="checkbox"/> U.S. Army Reserve             | <input type="checkbox"/> State Guard                                 |
| <input type="checkbox"/> Corrections                   | <input type="checkbox"/> Hospital                                    |
| <input type="checkbox"/> Workplace/Industrial          | <input type="checkbox"/> First Responder (Fire, Law Enforcement)     |
| <input type="checkbox"/> Retirement Community          | <input type="checkbox"/> Hospice                                     |
| <input type="checkbox"/> Addiction Center              | <input type="checkbox"/> VA Administration                           |
| <input type="checkbox"/> Professional Sports/Athletics | <input type="checkbox"/> Other _____                                 |

Are you applying to the Chaplain Candidate Program?

Yes No

**1. Academic Preparation:**

Baccalaureate: Name & location of School: \_\_\_\_\_

Degree, Major, Year Granted: \_\_\_\_\_

M. Div: Name & location of School: \_\_\_\_\_

Year M.Div. Granted: \_\_\_\_\_

Other Graduate Degrees: Name & location of School(s): \_\_\_\_\_

Degree, Major, Year Granted: \_\_\_\_\_

**2. Pastoral Preparation:**

Denomination:  ARPC  KAPC  KPCA  OPC  PCA  RPCNA  URCNA

Presbytery: \_\_\_\_\_ Location: \_\_\_\_\_

Congregation Membership if not ordained: \_\_\_\_\_

You have served as (check all that apply)

Pastor (dates) \_\_\_\_\_

Elder (dates) \_\_\_\_\_

Deacon (dates) \_\_\_\_\_

Missionary/Church Planter/Evangelist (dates) \_\_\_\_\_

Other \_\_\_\_\_

Military Service: List Service (if any) and Dates:

a. Subjectively, how would you describe your pastoral experience(s) to date (check all that apply):

My ministry has generally been  fruitful  unfruitful.

I have been generally  happy  unhappy in my pastorate/ministry.

My family has been generally  happy  unhappy in my pastorate.

Comments:

b. Why do you want to be a Chaplain?

c. What spiritual gifts do you bring to the Chaplain ministry?

d. Family:

Have your family members expressed opinions on your pursuing Chaplain ministry?

Yes. Key people in my family are all supportive of this endeavor.

No. Key people in my family are not supportive of this endeavor. Family issues needing resolution before you enter the Chaplaincy include:

e. Are you in good health?     Yes     No, I suffer from:

f. What family health issues, if any, will influence your ability to minister as a Chaplain?

g. The Chaplaincy setting is often pluralistic. Diverse ethnic, racial, religious, and social groups participate in and develop their particular traditions and interest within the confines of the workplace structures. What Reformed and Presbyterian distinctives will be important in this kind of culture?

h. Reflect on your ability to cooperate with Chaplains and others of radically different convictions, and to do so without compromising your own.

i. How will you respond if you as a Chaplain are directed to perform in a manner contrary to your convictions and/or denominational tenets?

j. As a Chaplain, will you:

Stay in regular contact with your denomination and presbytery?                       Yes     No

Support the PRCC with the required professional endorsement fees?                       Yes     No

Submit all required reports to the Commission in a timely way?                       Yes     No

k. Are there any moral, financial or legal issues that might impact your acceptability as a future Chaplain? (including internet porn, alcohol use, etc)     No     Yes (Please explain)

1. Would any of these be a problem for you?

- Lack of familiar surroundings
- Lack of sleep
- Lack of privacy or “personal space”:
- Working on a team with ungodly, profane men or women
- Constant mobility
- A domineering boss
- Responsibility for the safety of large numbers of people
- Being outnumbered in a group decision
- Imminent physical danger

**PART II. MILITARY APPLICANTS ONLY**

1. **“I do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without any mental reservations or purpose of evasion; and that I will faithfully discharge the duties of the office upon which I am about to enter, so help me God.”**

The above oath is a required of U.S. military officers, including chaplains. Are you prepared to take it?

- Yes, I can take the oath in good conscience.
- No, I cannot take the oath in good conscience.

2. Are you a U.S. citizen?  Yes  
 No, I am a citizen of \_\_\_\_\_

3. Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Are you physically active?  Yes  
 No, please explain:

4. Are you available for worldwide deployment?  
 Yes  
 No

5. Is there anything else I should know about your fitness to serve as a military chaplain?

*This concludes your interview*

**PART III. FOR THE INTERVIEWER ONLY**

Please comment on the following:

	<u>Poor</u>	<u>Satisfactory</u>	<u>Excellent</u>
Applicant's use of English	●	●	●
Theologically sound	●	●	●
Applicant's clarity of expression	●	●	●
Applicant's bearing and posture	●	●	●
Applicant's grooming	●	●	●
Applicant's poise under pressure of interview	●	●	●

Presented a positive appearance and impression	<input type="checkbox"/> Yes <input type="checkbox"/> No
Communicates clearly and professionally	<input type="checkbox"/> Yes <input type="checkbox"/> No
Understands opportunities and challenges of ministry in a pluralistic setting	<input type="checkbox"/> Yes <input type="checkbox"/> No
Agrees to maintain contact and relationship with Presbytery	<input type="checkbox"/> Yes <input type="checkbox"/> No
Understands and accepts the role of the PRCC and Endorser	<input type="checkbox"/> Yes <input type="checkbox"/> No
Agrees to maintain contact and relationship with PRCC	<input type="checkbox"/> Yes <input type="checkbox"/> No

Comments:

List of concerns or items for follow-up:

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Interviewer Signature and Date of Interview

I DO  DO NOT judge this applicant to be fully qualified for endorsement as a PRCC Civilian Chaplain.

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Interviewer's Signature

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Date of Interview

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Place of Interview